

# Bethalto Police Department

213 N. Prairie St., Bethalto, IL 62010  
618-377-5266

## FOIA REQUEST & RESPONSE

Your Name: \_\_\_\_\_ Address: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Person's name and/or address you are requesting records on: \_\_\_\_\_

Person's date of birth: \_\_\_\_\_ Date or range of dates you are requesting: \_\_\_\_\_

What was the incident(s) pertaining to: \_\_\_\_\_

Returned records via:  USPS  email  pick up in person  FAX # \_\_\_\_\_

Submit completed form in person, email: [3775261@bethaltopolice.org](mailto:3775261@bethaltopolice.org), fax: 618-377-5261 or mail it to the above address.

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**OFFICIAL RESPONSE**

Notice of Additional Time Needed Date: \_\_\_\_\_ New Due Date: \_\_\_\_\_

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Partial Denial or  Full Denial of the request as allowed for by the act under Exemption(s):

- 7(1)(a) – In that the request relates to records prohibited from release by Federal or State law (i.e. Juvenile Arrest Records)
- 7(1)(b) – Private Information such as SSN, Phone Number(s), Addresses, DL numbers are protected from release.
- 7(1)(c) – Releasing the records constitutes an unreasonable Invasion of Personal Privacy of those involved. DOB's and family matters in which personal privacy outweighs the public interest are exempt.
- 7(1)(d)(i) – The records requested relate to an active ongoing criminal investigation. The release of the records at this point would interfere with the pending law enforcement proceedings.
- 7(1)(d)(iii) – Releasing the records would Deprive the defendant of a fair trial or an impartial hearing.
- 7 (1)(d)(iv) – Releasing the records would reveal the identity of a confidential source or information
- 7(1)(d)(vi) – Releasing the information would endanger the safety and life of an individual(s)

Other: \_\_\_\_\_

The Act allows a public body to demand payment of copying fees before providing records. A standard \$.15 for each black-and-white 8 ½ X 11page, after fifty (50) pages, will be applied. A standard \$.36 per compact disc (CD), and \$.46 per digital video disk (DVD) will be applied. The Fees due before the requested records will be provided is \$\_\_\_\_\_. You may pay in person or mail payment to my attention at the Bethalto Police Department.

**Notice of right to appeal denial of public records:** Pursuant to law, you are entitled to appeal the decision denying your request for certain public records to the Public Access Counselor, Office of the Illinois Attorney General, 500 S. 2nd Street, Springfield, IL, Fax: 217-782-1396, E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us). You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court 5 ILCS 140/11.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Chief Jason Lamb Initials of Dept. Representative \_\_\_\_\_ Date: \_\_\_\_\_