

VILLAGE BOARD MEETING
Bethalto, IL
March 7, 2016

The Village Board of Trustees met on the above date in the Council Room at Village Hall in a regular meeting called to order by Mayor Winslow at 7:15 p.m. The meeting opened with the "Pledge of Allegiance". Roll call was taken by Village Clerk Sue Lowrance. Present: Trustees Withers, Mull, Bost, Dugger, and Mayor Winslow. Trustees Bourland and McRae were absent. Also present: Police Chief Gregg Smock, Police Lt. Craig Welch, Public Works Director Rod Cheatham, Village Treasurer Joe Schoppet, Village Attorney Ken Balsters, Fire Chief Alex Campbell, and Zoning Administrator Tim Brown. Several employees of the Village Public Works Department were also in attendance.

Motion made by Mull, seconded by Bost, to approve village board minutes of February 1, 2016 as printed. All members voted aye viva voce. Motion carried 4-0.

REPORTS FROM DEPARTMENTAL SUPERVISORS:

Fire Chief Alex Campbell reviewed the statistical report for the month of February, noting 87 runs. March has been a busy month thus far. There was a minor incident with one of the department fire engines; slight paint and body damage was inflicted by an unattended van that was accidentally put into gear, hitting the engine. The department is working alongside public works on preventative maintenance program. Mutual aid agreements with Meadowbrook and Cottage Hills have been renewed. There were no questions.

Police Chief Smock: The monthly activity report was presented with no questions. Smock updated the board on larger cases the department is working on: Jason Ehlers molestation case carried a sentence of 41 months; Ray Babcock/Liberty Bank robbery case is set for sentencing March 30; Chad Markel case will be sentenced soon. A new dispatcher has been hired and will be in training; Smock announced that there will be substantial overtime in the

dispatching area until the probationary dispatcher is trained. Several part-timers and Officer Johnson have been filling in at dispatch when available. There were no questions.

Public Works Director Cheatham: Several trucks have been overhauled and the transmission leak in the forklift has been repaired. The house at 533 Spencer St. will be demolished this week with assistance from the fire department. Village Hall restrooms are completed as is the drywall repair in the atrium at Village Hall. The wood sign in front of Village Hall is being repainted. A lot of work is being done on streets; hopefully the snow fall is over for the year—there were 4 snow incidents with a total of 10” of snow. Amounts of salt ordered will be adjusted to more accurately reflect what could be used in a year. This season the Village used almost 200 tons of salt, 162 gallons of fuel, and 50 hours of overtime in snow removal. Lift station pumps have been rebuilt for use as backups, and general maintenance will be done on a regular basis on all pumps. Cheatham announced that a power surge at a lift station caused a backup into the home at 272 Gabrielle Circle; issues have since been fixed and our insurance carrier is handling the claim. The water office staff now receives an assignment sheet each day so that they are aware of what projects are going on and who is where during the day. Work continues at the Sports Complex Phase 2 as weather allows, and training is ongoing. Cheatham complimented his work force and thanked them for the work they do. Cheatham suggested that the Mayor schedule a workshop meeting to discuss the challenges facing the Village and how to address those issues.

GUESTS/PUBLIC COMMENT:

There were no public comments or guests wishing to address the board.

RESOLUTIONS

No resolutions were presented for consideration.

ORDINANCES

Ordinance 2016-03 An Ordinance Amending Chapter 38 Utilities-Temporary Water Service was presented by Attorney Balsters. This establishes the regulations and procedures for temporary water service prior to occupancy permit inspection and issuance. A \$25 clerical fee will be required in order for water to be turned on for a period of no longer than 60 days for property cleanup, etc. If an occupancy permit is not issued by the end of that 60 day period, water will be turned off. The occupancy permit application process still applies. **Motion made by Mull, seconded by Withers, to approve Ordinance 2016-03 An Ordinance Amending Chapter 38 Utilities-Temporary Water Service.** Trustees Withers, Mull, Bost and Dugger voted aye, nays none. Motion carried 4-0.

REPORTS FROM THE MAYOR:

Village Offices will be Closed on Friday, March 25, 2016 for Good Friday.

Mayor Winslow announced that ESDA Coordinator Tim Brown had developed an Emergency Operations Plan for the Village. Brown stated that it took him 7 months to develop, and that the plan incorporates NIMS and ICS regulations. Brown announced that in a time of crisis, the community room would be used as an emergency action center for the Village. **Motion made by Bost, seconded by Dugger, to approve the Village's Emergency Operations Plan.** Trustees Withers, Mull, Bost and Dugger voted aye, nays none. Motion carried 4-0.

MONTHLY ZONING ADMINISTRATOR'S REPORT:

Zoning Administrator Brown presented the monthly report, showing 8 building permits year-to-date with 4 issued in the first few days of March. 42 occupancy permits have been issued to date. George Tucker is doing a great job with the occupancy permit program. Zoning has dealt with several property complaints, most of which have been resolved. 533 Spencer is to be demolished this week, weather permitting. The sale of 10/14 MacArthur fell through, but

an order to demolish was issued by the court with a date to be set. 708 Valley View is still pending. Brown is working on updating the Village's building codes to reflect 2015 codes, and is also working on updating permit fees. Several forms for permits have been updated as well. Several complaints regarding the wood siding at Chateau has the owner replacing the siding on those units. Brown is also working on grant applications for generators for the Village's lift stations and completed a FEMA grant class today. There were no questions.

MONTHLY TREASURER'S REPORT:

Treasurer Schoppet presented the January Treasurer's Report. The report shows a \$989,887.30 cash balance, and Schoppet reviewed separate fund balances by individual account. Mayor Winslow and Bookkeeper Karen Hall worked together over the past month to make adjustments to both the IMRF and FICA funds, which were not reflecting their share of payroll expenses being withdrawn from those accounts (the general fund was absorbing those expenses). Other adjustments for coding errors were made as well, and Schoppet stated that this month's balances are accurate and favorable. Schoppet reminded the board that the Illinois Funds account shown on the Treasurer's Report is no longer used, that those monies are now deposited directly into the General Fund account. Schoppet then reviewed his new cash flow reports, which show projected vs. actual receipts for the month and year-to-date for the water & sewer fund. These reports show positive cash flow in both the general fund and the water/sewer fund. Schoppet stated that these reports are easier to read and understand and helps to account for every dollar received and expended. There were no questions. Schoppet then encouraged the board to review the most recent issue of IML Review magazine, which includes an article on projecting anticipated revenues which features Bethalto as a case study. **Motion made by Withers, seconded by Dugger, to approve the Treasurer's Report for the month of January, 2016.** Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

COMMITTEE MEETINGS

Committee meetings were scheduled for Monday, March 21, 2016 at 6:00pm. The Finance Committee will meet on Monday, March 14, 2016 at 2:00pm for preliminary work on the budget.

WATER DEPARTMENT BILLS

Motion by Bost, seconded by Mull, authorizing payment of the Water Department bills in the amount of \$260,005.68. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

GENERAL FUND

Motion by Mull, seconded by Withers, authorizing payment of bills in the amount of \$154,811.61. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

LIABILITY FUND

Motion made by Withers, seconded by Bost, authorizing payment of bills in the amount of \$3,405.00. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

MFT FUND

Motion by Bost, seconded by Mull, authorizing payment of bills in the amount of \$7,808.25. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

GARBAGE FUND

Motion by Mull, seconded by Withers, authorizing payment of bills in the amount of \$56,229.74. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

TIF FUND

Motion by Withers, seconded by Mull, authorizing payment of bills in the amount of \$142,375.78. Trustees Withers, Mull, Bost, and Dugger voted aye, nays none. Motion carried 4-0.

The next regularly scheduled meeting will be April 4, 2016 at 7:00pm water board, 7:15pm for the village board.

Mayor Winslow announced the need to enter Executive Session per ILCS Section 2 (c) (6) Lease or Sale of Real Estate and Section 2 (c) (1) Personnel. **Motion made by Withers, seconded by Bost, to enter Executive Session at 7:55pm.** All trustees voted aye viva voce. Entered Executive Session at 7:59pm.

Re-entered regular session at 8:40pm with Mayor Winslow, Trustees Withers, Mull, Bost, and Dugger, Village Clerk Sue Lowrance, and Attorney Ken Balsters in attendance.

Having no further business, a **Motion to adjourn the meeting was made by Bost, seconded by Mull.** All voted aye viva voce. Meeting adjourned at 8:41pm.

Sue E. Lowrance, Village Clerk

Alan Winslow, Mayor